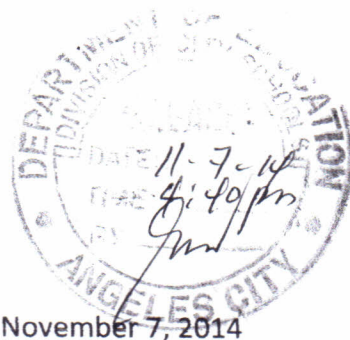


Department of Education  
Region III  
**DIVISION OF CITY SCHOOLS**  
Angeles City



Jesus Street, Pulungbulo, Angeles City  
Tel. No. (045) 322-5722; 888-0582 / Fax Nos. (045) 322-4702; 625-8912



November 7, 2014

**MEMORANDUM**

**TO :** **EMERITO C. NICDAO**, EPS 1-PESS/Physical Facilities  
**JOSELITO GONZALES**, Teacher 1 (Angeles ES)  
**ALLAN NAGUIT**, Master Teacher 1 (Dr. Clemente N. Dayrit Sr. ES)

**FROM :** **SDS LUZ C. ARRIOLA**

**SUBJECT :** Conduct Ocular Inspection at Paitan ES, Botolan, Zambales

**DATE :** November 7, 2014

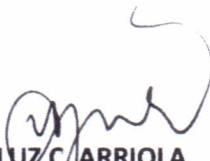
Please be informed that you will be conducting an ocular inspection on the billeting quarters of the Angeles City Delegation at Paitan ES, Botolan, Zambales on November 13, 2014.

The objectives are:

- a. To conduct an on-site inspection on the rooms, electrical installation, waterworks system of the school and its premises to ensure the safety of the delegates during the duration of CLRAA 2014.
- b. To conduct an on-site inspection and validation on the proper utilization and maximizing all available classrooms that will be utilized as sleeping quarters of the delegates during their stay in the school.
- c. To provide advisory on the proper planning and utilization before the arrival of the Angeles City delegates.

Expenses related to the conduct of ocular inspection and validation shall be charged against SEF subject to the usual accounting and auditing procedure.

For your compliance.

  
**LUZ C. ARRIOLA**

Schools Division Superintendent

cc: *Dr. Agnes Manabat, Principal Angeles ES*  
*Ms. Ofelia Canlas, Principal Dr. Clemente N. Dayrit Sr. ES*  
*Mr. Joselito Gonzales, Teacher 1*  
*Mr. Allan Naguit, Master Teacher 1*